## DSC & SECURITY SUBSTITUTE TIMESHEET 2023-2024

NAME	_
ID#	
ADDRESS	_
CITY, STATE, ZIP	

POSITIONCODERATEDSC (Directed Studies Center Faciliatator)1\$15.73SECURITY (Campus Security Officer)2\$16.95

DATE	BUILDING	ABSENTEE NAME	TIME IN	TIME OUT	TIME IN	TIME OUT	TOTAL # HOURS	RATE OF PAY	CODE	AUTHORIZED SIGNATURE

Substitute Signature\_\_\_\_\_

TIMESHEETS ARE DUE BY THE 3RD OF THE MONTH. LATE TIMESHEETS WILL BE HELD UNTIL THE FOLLOWING MONTH.